

# SOUTHWEST IOWA MENTAL HEALTH CENTER

## Authorization to Release and/or Receive Protected Health Information

Patient Name \_\_\_\_\_ D.O.B.: \_\_\_\_\_ Medical Record# \_\_\_\_\_

Address: \_\_\_\_\_ Phone# \_\_\_\_\_

**Notice to Recipient of Information:** This information has been disclosed to you from records whose confidentiality may be protected by federal and state law. If the records are so protected, Federal Regulations (42 CFR Part 2) and Chapter 228 Code of Iowa prohibits you from making any further disclosure of it without written consent of the person to who it pertains, or as otherwise permitted by such regulations. An unauthorized disclosure of mental health, substance abuse, and/or AIDS/HIV related information is unlawful and may result in civil damages and/or criminal penalties. The federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

**I hereby authorize Southwest Iowa Mental Health Center to use and/or disclose my health information as follows:**

Disclose To: \_\_\_\_\_

Recipient Name	Address	Phone Number
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Obtain From: \_\_\_\_\_

Source Name	Address	Phone Number
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**Purpose(s) of Disclosure:** \_\_\_\_\_

Check this box if disclosure is at the request of the individual

**INFORMATION TO BE DISCLOSED:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> History and physical examination/Intake | <input type="checkbox"/> Emergency room record | <input type="checkbox"/> Acknowledgement of referral     |
| <input type="checkbox"/> Progress notes/Clinical notes           | <input type="checkbox"/> Discharge Report      | <input type="checkbox"/> Treatment Plan/Diagnosis        |
| <input type="checkbox"/> Lab reports                             | <input type="checkbox"/> Aftercare Plan        | <input type="checkbox"/> Psychological Testing Results   |
| <input type="checkbox"/> X-ray reports                           | <input type="checkbox"/> Financial record      | <input type="checkbox"/> Psychiatric Evaluation          |
| <input type="checkbox"/> Consultation report                     | <input type="checkbox"/> Complete record       | <input type="checkbox"/> Prior Psychiatric History       |
|  |  | <input type="checkbox"/> Program Planning & Coordination |

Other: \_\_\_\_\_

OASIS DATA: I authorize Southwest Iowa Mental Health Center to release to the Centers for Medicare and Medicaid Services, or its agents, any information contained or included in the Outcome and Assessment Information (OASIS). I permit a copy of the authorization to be used in place of the original.

**I SPECIFICALLY AUTHORIZED THE RELEASE OF INFORMATION RELATING TO:**

- Substance Abuse (including alcohol/drug abuse)**
- Mental Health**
- HIV/AIDS related information (including test results)**

\_\_\_\_\_  
Signature of Patient or Legal Guardian

\_\_\_\_\_  
Date

**DATES OF SERVICE OR TIME PERIOD OF RECORDS TO BE DISCLOSED:** \_\_\_\_\_

(State time period or "all")

**I understand and acknowledge that:**

1. My refusal to sign this authorization will not affect my ability to obtain treatment at Southwest Iowa Mental Health Center.
2. Medical information to be disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and no longer protected by State or Federal Law.
3. This authorization is effective for \_\_\_\_\_ months after the date it was signed. I understand that I may revoke this authorization at any time by giving written notice to Southwest Iowa Mental Health Center. My revocation will not be effective to the extent action has already been taken in reliance on my authorization.
4. I have read (or had read to me) and received a copy of this document.
5. I understand the content and nature of the material I am releasing.

**A photocopy or exact reproduction of this signed authorization shall have the same force and effect of the original.**

\_\_\_\_\_  
Signature of Patient or Patient's personal representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient if signed by personal representative

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Request Completed by

\_\_\_\_\_  
Date

1/1/2018